



Staff Report

RESOLUTION AUTHORIZING ISSUANCE OF A PURCHASE ORDER TO COMPUCOM SYSTEMS, INC. IN THE AMOUNT OF \$23,734.05 FOR THE FIRST INSTALLMENT OF A FIVE YEAR MICROSOFT ENTERPRISE AGREEMENT.

Honorable Mayor and Council Members:

Summary

The City of Belmont has participated in the Microsoft Enterprise Agreement program since 1999. The last installment of a three year agreement paid to CompuCom totaling \$19,209.53 ends in May of this year. This Enterprise Agreement allows for the licensing of the City's PC desktop operating system and Office Suite. The total five year agreement based on 132 desktops and SQL Server is \$109,626.10 plus tax. In order to lock in this pricing point, Staff recommends entering into the five year agreement.

Background and Discussion

Currently, Microsoft Windows 2003 Operating System and Microsoft Office Suite 2003 are installed Citywide. This provides all City computers with the basic software systems for daily operations.

In anticipation of the expiration of the Enterprise Agreement during FY08, requests for pricing were sent out to Dell, SoftChoice and CompuCom in order to establish figures for budget input. These requests were based on 117 desktops which was the total amount when pricing was solicited. All dollar amounts are per year for a three year agreement.

CompuCom	\$20,012.40
SoftChoice	\$46,395.35
Dell	\$56,360.07

Under current licensing, the Estimated Retail Price for an upgrade to the Operating System, Desktop Software and associated CAL's (Client Access Licenses) would be \$3,678 per PC for five years. This amount can fluctuate plus or minus 15% according to the software vendor selected.

The Purchase Order requested in this report would complete the first year of the Enterprise Agreement, with the yearly rate locked in rate. The total amount relates to the current number of City owned personal computers, which is 132.

Estimated Retail Price for five years	\$485,601.60
Enterprise Agreement for five years	\$109,626.10
Total cost savings over five years	\$375,975.50

Staff recommends CompuCom because of their California Government Large Account Resellers Agreement, best pricing and quality service.

General Plan/Vision Statement

No impact.

Fiscal Impact

The cost of the first installment of this agreement is \$21,925.22 plus tax. Funding is adequate in Account #620-4125-8359, to cover this amount.

Public Contact

Posting of City Council agenda.

Recommendation

It is recommended that the City Council approve the attached resolution authorizing the issuance of a purchase order to CompuCom for the first installment of a five year agreement in the amount of \$21,925.22 plus tax for a total of \$23,734.05.

Alternatives

1. Deny recommended purchase.
2. Refer matter back to staff for more information, or additional options.

Attachments

- A. Resolution

Respectfully submitted,

Valerie Harnish
Information Services Manager

Jack R. Crist
City Manager

Staff Contact:

| Valerie Harnish, Information Services Manager

650.637.2970
Valerie@belmont.gov

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELMONT AUTHORIZING
ISSUANCE OF A PURCHASE ORDER TO COMPUCOM IN THE AMOUNT OF \$23,734.05
FOR THE FIRST INSTALLMENT OF A FIVE YEAR MICROSOFT ENTERPRISE
AGREEMENT.**

WHEREAS, the City of Belmont desires the purchase of a Citywide Microsoft Enterprise Agreement, and to provide all City computers with basic software for daily use; and

WHEREAS, CompuCom is qualified to provide such a service and is currently doing so;

WHEREAS, the total cost of such agreement is \$23,734.05 for the first installment.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Belmont authorizes and directs the Information Services Manager to issue said Purchase Order to CompuCom, in an amount of \$23,734.05.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Belmont at a regular meeting thereof held on April 22, 2008 by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSTAIN, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CLERK of the City of Belmont

APPROVED:

MAYOR of the City of Belmont